



The Aving CEO
to OPA and
12/05/2025
Ref: 14/4/3/2
Enquiries: Angella Situmbeko
Email: pr@bipa.na
09 May 2025

Mrs Ludgela Nangura
Chief Regional Officer
Kavango East Regional Council
Private Bag 2124
Rundu

Dear Mrs Nangura,

RE: BIPA REGIONAL DEREGISTRATION AWARENESS OUTREACH OF REGISTERED BUSINESS ENTITIES

The above matter bears reference.

The Business Intellectual Property Authority (BIPA) has been established as the focal point for the registration of business and industrial property. BIPA is an established as a juristic person in terms of section 3 of the BIPA Act, 2016 (Act No.8 of 2016) and is a Public Enterprise as defined in the Public Enterprises Governance Act, 2019 (Act No.1 of 2019).

BIPA herewith wishes to inform your esteemed office that we will be conducting a stakeholder engagement regarding the imminent deregistration of BO non-compliant entities. The stakeholder engagement is scheduled to take place on 21 May 2025.

With the implementation of BO requirements, BIPA has made concerted efforts to reach out to stakeholders over the past two to three years with the objective of improved compliance from these business owners. However, it has shown that many businesses have not complied with the BO requirements and blames it on a lack of understanding and sufficient outreach by BIPA on the subject matter.

Since 12 March 2024, BIPA has taken additional steps to issue the Inactive List and impose administrative financial sanctions on all non-compliant entities. These additional steps have placed BIPA in an even more precarious position to ensure that it intensifies outreach and awareness activities, in order to ensure as many businesses as possible become aware of its directives and other messages surrounding BO. On 2 July 2024, BIPA temporarily

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suspended the sanctions and penalties, at the direction of the then Minister of Trade and Industry. Further instructions pointed towards BIPA urgently enhancing engagement and awareness. Specific reference was made to reaching out to sectoral bodies and agencies in order to tap into their member base.

It is against the above background that BIPA has planned to hold stakeholder engagements on the deregistration of business entities that are non-compliant, starting with the mentioned three regions, which are Erongo (Walvis Bay) on 15 May 2025, Oshana (Ongwediva) on 19 May 2025 and Kavango East (Rundu) on 21 May 2025.

We are confident that your cooperation will be crucial in ensuring that business entities attend and submit their compliance documentation at their nearest regional Ministry of Trade office.

We await your favourable response herein.

Yours faithfully,



Ainna Kaundu

Acting Chief Executive Officer