



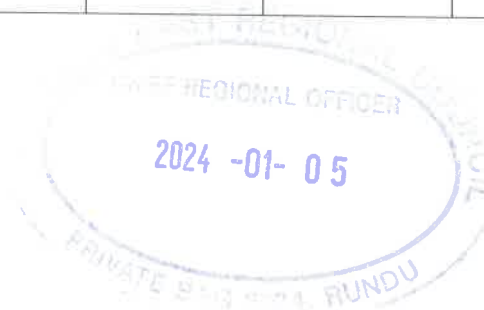
### Annual Procurement Plan

Financial Year: April 2024 - March 2025

Public Entity: Kavango East Regional Council

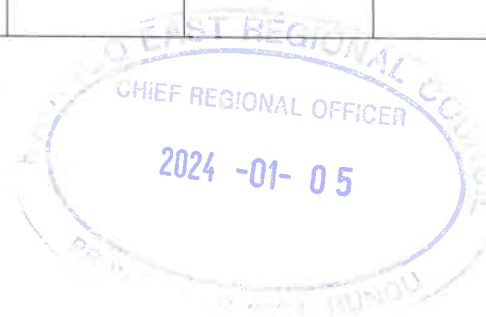
Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply and delivery of Office Furniture	154	G	Yes	ONB	700,000	Jul-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
2	Supply and delivery of ICT Equipment & Accessories	509	G	Yes	ONB	1,200,000	Aug-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
3	Supply and delivery of Software Licences	5	G	Yes	DP	400,000	Aug-24	Ref to PPA Sec. 36 (1) sub sec 2 (a)
4	Supply and installation of Server	1	G	Yes	DP	250,000	Jul-24	Ref to PPA Sec. 36 (1) sub sec 2 (a)
5	Supply and installation of Telecom Equipment	40	G	Yes	EPE	200,000	On going	Ref to PPA Sec. 34 (g)
6	Maintenance of ICT Equipment	34	NCS	Yes	RFQ	200,000	Jul-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
7	Supply and delivery of Maintenance materials	Various	G	Yes	RFQ	70,000	Jul-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
8	Repair of Bid boxes	6	W	Yes	RFQ	40,000	Jul-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)

Signature:



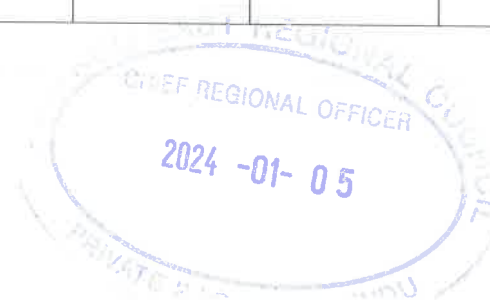
9	Supply and delivery of Metal Detector	1	G	Yes	RFQ	15,000	Jul-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
10	Supply and delivery of Measuring Tapes	4	G	Yes	RFQ	10,000	Jul-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
11	Supply and delivery of Unblocking Rods	1 Set	G	Yes	RFQ	10,000	Aug-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
12	Rental of Photocopiers	41	NCS	Yes	ONB	1,500,000	Apr-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
13	Hiring of Conference Hall and other facilities	10	NCS	Yes	RFQ	250,000	On going	Ref to PPA Sec. 27 (1) sub sec 4 (c)
14	Supply and Delivery of Office Stationeries	Various	G	Yes	ONB	350,000	01-07-24	None
15	Supply and Delivery of payslips	800	G	Yes	DP	12,000	Jul-24	Ref to PPA Sec. 36 (1) sub sec 2 (a)
16	Supply and Delivery of Office Cleaning Materials	Various	G	Yes	ONB	400,000	Jun-24	None
17	Supply and Delivery of Protective Clothing	50	G	Yes	EPE	50,000	Jul-24	Ref to PPA Sec. 34 (g)
18	Supply and Delivery of Garden Equipment	Various	G	Yes	EPE	100,000	Jul-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
19	Catering Services for events and meetings	115	NCS	Yes	RFQ	450,000.00	Ongoing	Ref to PPA Sec. 27 (1) sub sec 4 (c)
20	Procurement of Refreshment for Council meetings, management, councillors and interviews	20	G	Yes	RFQ	70,000	Quarterly	Ref to PPA Sec. 27 (1) sub sec 4 (c)
21	Maintenance and Repair of Vehicles	37	NCS	Yes	RFQ	300,000	Quarterly	Ref to PPA Sec. 27 (1) sub sec 4 (c)
22	Supply and Delivery of Vehicle Accessories	Various	G	Yes	RFQ	400,000.00	Aug-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
23	Supply and Delivery of Office Equipment	19	G	Yes	RFQ	100,000	Jul-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)

Signature:

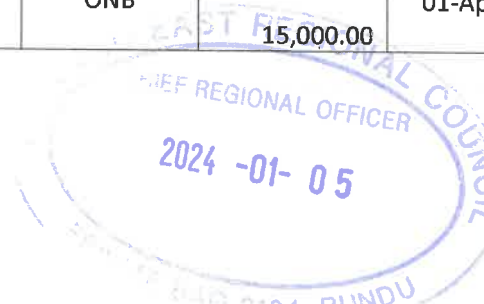
24	Construction of sanitation facilities	108	W	Yes	ONB	2,162,000	Apr-24	None
25	Consultancy Services	11	CS	Yes	RFP	1,070,000	Ongoing	Ref to PPA Sec. 35 (1) sub sec 4 (a)
26	Training	30	NCS	Yes	RFQ	1,500, 000	Ongoing	Ref to PPA Sec. 27 (1) sub sec 4 (c)
27	Advertisement	Various	NCS	Yes	RFQ	60,000	On going	Ref to PPA Sec. 27 (1) sub sec 4 (c)
28	Supply and Delivery of Promotional Materials	Various	G	Yes	ONB	1,500,000	May-24	NA
29	Supply and Delivery of Mobile Toilets	10	G	Yes	RFQ	300,000	Jul-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
30	Supply and Delivery of Rural Services Micro-finance Project Materials	Various	G	Yes	RFQ	317,000	Quarterly	Ref to PPA Sec. 27 (1) sub sec 4 (c)
31	Supply and Delivery of Planning and Development Income Generating Project Materials	Various	G	Yes	RFQ	600,000	01-Jan	Ref to PPA Sec. 27 (1) sub sec 4 (c)
32	Maintenance of Roads in Ndiyona Proper	1	W	Yes	RFQ	1,200,000	01-Jun	Ref to PPA Sec.27,Subsection 4
33	Construction of Low Cost Housing	10	W	Yes	RFQ	1,000,000	01-Jun	Ref to PPA Sec.27,Subsection 4
34	Minor Renovation of Office buildings	3	W	Yes	RFQ	400,000	01-Jul	Ref to PPA Sec.27,Subsection 4
35	Supply and installation of Generator set	1	G	Yes	ONB	500,000.00	Jul-24	NA
36	Drilling of Boreholes	2	W	Yes	ONB	400,000	Jul-24	NA
37	Fencing and rehabilitation of Dumping Site (Ndiyona Settlement)	1	W	Yes	RFQ	600,000	Aug-24	NA
38	Pumping of Sewer at Constituency offices	3	NCS	Yes	RFQ	400,000	Quarterly	Ref to PPA Sec. 27 (1) sub sec 4 (c)

Signature:

39	Surveying of Ndiyona Extension 1 in Ndiyona Settlement	1	NCS	Yes	RFQ	1,000,000	Apr-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
40	Construction of services in Ndiyona, Design works for Ext 1	1	NCS	Yes	RFQ	1,100,000	Apr-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
41	Supply and Delivery of Constituencies Project Materials	Various	G	Yes	RFQ	1,594,293	01-Nov	Ref to PPA Sec. 27 (1) sub sec 4 (c)
42	Supply, Delivery and installation of Air conditioners and Air-coolers	13	NCS	Yes	DP	200,000.00	15-Nov	Ref to PPA Sec. 36 (1) sub sec 2 (a)
43	Servicing of Air conditioners	82	NCS	Yes	ONB	200,000.00	01-Jun	Ref to PPA Sec. 27 (1) sub sec 4 (c)
44	Supply, Delivery and installations of Modular paperless Multimedia Congress Terminal	10	G	Yes	ONB	400,000.00	01-Sep	Ref to PPA Sec. 27 (1) sub sec 4 (c)
45	Installation of Cubical for build in Recordings	1	W	Yes	ONB	150,000.00	01-Apr	Ref to PPA Sec. 27 (1) sub sec 4 (c)
46	Supply and Delivery of Photographic, Audio Visual equipment and accessories	1	G	Yes	ONB	847,233.47	01-Sep	Ref to PPA Sec. 27 (1) sub sec 4 (c)
47	Procurement of Video editing and Graphic Design software	4	G	Yes	ONB	70,000.00	01-Sep	Ref to PPA Sec. 27 (1) sub sec 4 (c)
49	Procurement of Portable Voice Recorder	2	G	Yes	ONB	43,704.36	01-Apr	Ref to PPA Sec. 27 (1) sub sec 4 (c)
50	Graphic Design, Layout and Printing of Newsletter, Brochures, Leaflets and Pamphlets	6000	G	Yes	ONB	150,000.00	Quarterly	Ref to PPA Sec. 27 (1) sub sec 4 (c)
51	Procurement of Megaphones	3	G	Yes	ONB	30,000.00	01-Apr	Ref to PPA Sec. 27 (1) sub sec 4 (c)
52	Supply and Delivery of Wall Clocks	2	G	Yes	ONB	15,000.00	01-Apr	Ref to PPA Sec. 27 (1) sub sec 4 (c)

Signature:

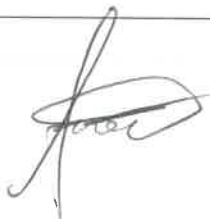
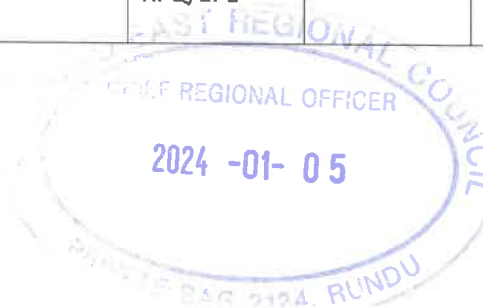
53	Supply and Delivery of table place name signs	7	G	Yes	ONB	7,500.00	01-Apr	Ref to PPA Sec. 27 (1) sub sec 4 (c)
54	Procurement of Boardroom Gavel	1	G	Yes	ONB	7,000.00	01-Apr	Ref to PPA Sec. 27 (1) sub sec 4 (c)
55	Supply and Delivery of Corporate Wear	100	G	Yes	ONB	750, 000.00	01-Oct	Ref to PPA Sec. 27 (1) sub sec 4 (c)
56	Supply and Delivery of official portraits	7	G	Yes	ONB	80, 000.00	01-Jul	Ref to PPA Sec. 27 (1) sub sec 4 (c)
57	Procurement of Name Tags	100	G	Yes	ONB	30,000.00	01-Oct	Ref to PPA Sec. 27 (1) sub sec 4 (c)
60	Supply and Delivery of Diaries	100	G	Yes	ONB	100,000.00	01-Oct	Ref to PPA Sec. 27 (1) sub sec 4 (c)
61	Revamping of KERC Sign Board	1	W	Yes	ONB	80,000.00	01-Jan	Ref to PPA Sec. 27 (1) sub sec 4 (c)
63	Supply & Delivery of website & Social Media promotional materials	120	G	Yes	ONB	150,000.00	01-Apr	Ref to PPA Sec. 27 (1) sub sec 4 (c)
64	Procurement of branded table cloth	10	G	Yes	ONB	10,000.00	01-Apr	Ref to PPA Sec. 27 (1) sub sec 4 (c)
65	Procurement of Tablets	10	G	Yes	ONB	90,000.00	01-Apr	Ref to PPA Sec. 27 (1) sub sec 4 (c)
66	Supply and Delivery of Drone and related accessories	3	G	Yes	ONB	69,234.63	01-Apr	Ref to PPA Sec. 27 (1) sub sec 4 (c)
67	Supply and Delivery of Live streaming equipment	10	G	Yes	ONB	50,000.00	01-Sep	Ref to PPA Sec. 27 (1) sub sec 4 (c)
68	Graphic Design, Layout and Printing of Kavango East Regional Profile publication	1000	G	Yes	ONB	280,000.00	01-Apr	Ref to PPA Sec. 27 (1) sub sec 4 (c)
<b>Total budget</b>						<b>24,259,965.49</b>		

**Signature:**

**Name of Public Entity: Directorate of Education, Arts and Culture**

Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
<b>1</b>	<b>CONSTRUCTION:</b>							
	a. Class rooms	10	W	No	ONB	25,000,000	Apr-24	
	b. Hall side wall at Likwaterera S.P Hostel	1		No			Apr-24	
	c. Hostel block, dinning and kitchen at Livayi S.P	1		No			Apr-24	
	d. Dining hall for Divundu SSS	1		No			Apr-24	
	e. Ablution blocks	15		No			Apr-24	
	f. Supply and Install water towers	10		No			Apr-24	
	e. Ndiyona CLDC	1		No			Apr-24	
	e. Inspectors house	1		No			Apr-24	
<b>2</b>	<b>RENOVATIONS:</b>		<b>W</b>	<b>No</b>	<b>RFQ</b>	<b>2,000,000</b>	<b>Apr-24</b>	<b>Ref to PPA Sec.27, Subsection 4</b>
	Other Educational facilities	7					Apr-24	
	Classrooms	8					Apr-24	
							Apr-24	
<b>3</b>	<b>SUPPLY AND DELIVERY OF LEARNERS FURNITURES</b>					<b>2,000,000</b>	<b>Apr-24</b>	<b>Ref to PPA Sec.27, Subsection 4</b>
	Learners chairs	4100	G		RFQ/EPE		Apr-24	Ref to PPA Sec.27, Subsection 4
	Learners desks	4100	G	Yes	RFQ/EPE		Apr-24	Ref to PPA Sec.27, Subsection 4

Signature:



	Desks Single No.7 ( Examination)	500			RFQ/EPE	400,000	Apr-24	Ref to PPA Sec.27, Subsection 4
	Chairs Single No.7 (Examination )	500			RFQ/EPE	300,000	Apr-24	Ref to PPA Sec.27, Subsection 4
4	Repair of school furniture	5000	NCS	Yes	RFQ	2,000,000	Apr-24	Ref to PPA Sec. 27, Subsection 4
	Procurement of attendance registers, admission registers and summary registers	800	G	No	RFQ	50,000	Apr-24	Ref to PPA Sec.27,Subsection 4
5	Procurement of water tanks 5000/10000 Litres	15	G	NO	RFQ	70,000	Apr-24	Ref to PPA Sec.27, Subsection 4
6	Supply and delivery of textbooks	12000	G	No	RFQ	2,315,000	Apr-24	Ref to PPA Sec.27,Subsection 4
7	Supply and delivery of Examination material and Equipment	800	G	No	RFQ	3,200,000	Apr-24	Ref to PPA Sec.27,Subsection 4
8	Supply and delivery of School tents	30	G	No	RFQ	-	Apr-24	Ref to PPA Sec.27,Subsection 4
9	Supply and delivery of Examination materials for Technical Subjects	1200	G	No	RFQ	100,000	Apr-24	Ref to PPA Sec.27,Subsection 4
10	Supply and delivery of ICT Equipment and related accessories	290	G	No	RFQ	500,000	Apr-24	Ref to PPA Sec.27,Subsection 4
11	Licence Renewal Pastel	1	G	No	DP	50,000	Apr-24	Ref to PPA Sec.27,Subsection 4
12	Installation of Prepaid Electric Meter Boxes	30	W	No	DP	180,000	Apr-24	Ref to PPA Sec.27,Subsection 4
	Feasibility assessment: solar panels on Suguruguru & Regional Office	2	W	No	DP	120,000	Apr-24	Ref to PPA Sec.27,Subsection 4
13	Pumping and unblocking of Septic Tanks	56	NCS	No	RFQ	4,500,000	Apr-24	Ref to PPA Sec.27,Subsection 4
14	Refuse removal	22	NCS	No	RFQ	1,500,000	Apr-24	Ref to PPA Sec.27,Subsection 4

Signature:




15	Rental of Examination halls	6	NCS	No	RFQ	600,000	Apr-24	Ref to PPA Sec.27,Subsection 4
16	Property Rentals and related charges for CLDC and Community Library	2	NCS		RFQ	100,000	Apr-24	Ref to PPA Sec.27,Subsection 4
17	Supply and delivery of Hostel Furniture and Equipment		G		RFQ		Apr-24	
	a. Double Decker Steel Bed	600	G	No	ONB	1,380,000	Apr-24	
	b. Lockers	600	G	No	ONB	960,000	Apr-24	
	c. Matrasses for Hostels	3000	G	No	ONB	3,600,000	Apr-24	
	d. Dining Hall Benches	500	G	No	ONB	325,000	Apr-24	
	e. Dining Hall Tables	250	G	No	ONB	300,000	Apr-24	
	Fumigation	3	NCS	No	RFQ	300,000	Apr-24	
18	Supply and delivery of Office and school Furniture and Operational Equipment	Various	G	No	RFQ	2 000 000	Apr-24	Ref to PPA Sec.27,Subsection 4
19	Supply and delivery of garden equipment and tools	Various	G	No	RFQ	100 000	Apr-24	Ref to PPA Sec.27,Subsection 4
20	Supply and delivery of magnifying glasses	15	G	No	RFQ	30 000	Apr-24	Ref to PPA Sec.27,Subsection 4
21	Supply and delivery of Learner and teachers Library reference books	20	G	No	RFQ	50,000	Apr-24	Ref to PPA Sec.27,Subsection 4
22	Supply, delivery and installation of air conditioners	50	NCS	No	RFQ	100 000	Apr-24	Ref to PPA Sec.27,Subsection 4
23	Supply and delivery of water dispensers	20	G	No	RFQ	5,000	Apr-24	Ref to PPA Sec.27,Subsection 4
24	Provision of Accommodation, Meals and Conference Facilities.	77	NCS	Yes	RFQ	1,500,000	Apr-24	Ref to PPA Sec.27,Subsection 4

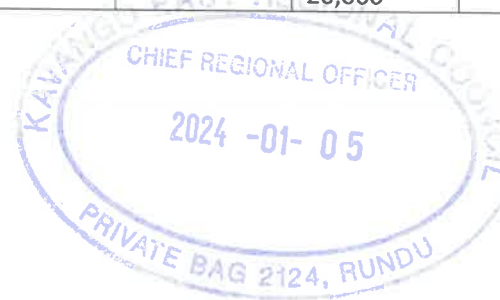
Signature:





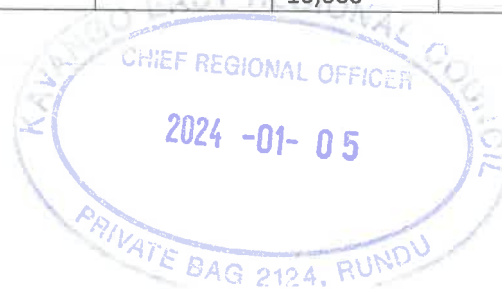

25	Provision of Refreshment and Catering Services	163	NCS	Yes	RFQ	100,000	Apr-24	Ref to PPA Sec.27,Subsection 4
26	Advertisement of Vacancies and Bids	4	NCS	No	EPE	30,000	Apr-24	Ref to PPA Sec.27,Subsection 4
27	Procurement of School Stationeries	Various	G	No	EPE/DP	6,000,000	Apr-24	Ref to PPA Sec.27,Subsection 4
28	Supply and delivery of Office Stationeries, Tonners, Cartridges and Photocopy Supplies.	Various	G	No	RFQ/EPE	1,150,000	Apr-24	Ref to PPA Sec.27,Subsection 4
29	Supply and delivery of Cleaning Materials and Chemicals	Various	G	No	RFQ/EPE	2,400,000	Apr-24	Ref to PPA Sec.27,Subsection 4
30	Supply and Delivery of Protective Clothing shirts and Tracksuits	Various	G	No	EPE/RFQ	150,000	Apr-24	Ref to PPA Sec.27,Subsection 4
31	Provision of Name tags	50	G	No	RFQ	30,000	Apr-24	Ref to PPA Sec.27,Subsection 4
32	Hiring of vehicles	7	NCS	No	RFQ	700,000	Apr-24	Ref to PPA Sec.27,Subsection 4
32	Rental of vehicles	26	NCS	No	RFQ	700,000	Apr-24	Ref to PPA Sec.27,Subsection 4
	Hiring of printers and cartridges	31	NCS	No	RFQ	500 000	Apr-24	Ref to PPA Sec 27,Subsection 4
34	Repair and Servicing of vehicles	30	NCS	No	RFQ	50,000	Apr-24	Ref to PPA Sec.27,Subsection 4
36	Rental of Photocopiers and printers	17	NCS	No	OAB	50,000	Apr-24	
37	Maintenance Services and minor repair works	various	W	No	RFQ	100,000	Apr-24	Ref to PPA Sec.27,Subsection 4
39	Procurement of Consultancy and Tuition support Fees	10	NCS	No	RFQ/EPE	200,000	Apr-24	Ref to PPA Sec.27,Subsection 4
40	Air tickets	5	NCS	No	DP	20,000	Apr-24	Ref to PPA Sec.27,Subsection 4

Signature:

41	Replacement of Tyres, Batteries and Accessories	Various	G	No	RFQ	50,000	Apr-24	Ref to PPA Sec.27,Subsection 4
42	Supply and Delivery of Electrical Materials	Various	G	No	RFQ	50,000	Apr-24	Ref to PPA Sec.27,Subsection 4
43	Supply and Delivery of Mechanical Materials	Various	G	No	RFQ	50,000	Apr-24	Ref to PPA Sec.27,Subsection 4
44	Supply and Delivery of Plumbing Materials	Various	G	No	RFQ	50,000	Apr-24	Ref to PPA Sec.27,Subsection 4
45	Supply and Delivery of Building Materials	Various	G	No	RFQ	2,000,000	Apr-24	Ref to PPA Sec.27,Subsection 4
46	Repair of Strong Rooms	4	W	No	RFQ	50,000	Apr-24	Ref to PPA Sec.27,Subsection 4
	Supply and Delivery of Door Locks	30	G	No	RFQ	15,000	Apr-24	Ref to PPA Sec.27,Subsection 4
47	Procurement of Safes for schools Hostel	9	W	No	RFQ	32,000	Apr-24	Ref to PPA Sec.27,Subsection 4
48	Maintenance Services and Repairs on sewer and water pumps.	Various	NCS	No	RFQ	2,000,000	Apr-24	Ref to PPA Sec.27,Subsection 4
49	Maintenance Services and Repairs of Cold and Freezer Rooms	Various	NCS	No	RFQ		Apr-24	Ref to PPA Sec.27,Subsection 4
50	Maintenance Services and Repairs of Pots and Frying Pans	Various	NCS	No	RFQ		Apr-24	Ref to PPA Sec.27,Subsection 4
51	Maintenance Services and Repairs Electrical Faults and Roof damages	Various	NCS	No	RFQ		Apr-24	Ref to PPA Sec.27,Subsection 4
52	Supply and delivery of cooking pots and frying pans	18	G	No	RFQ	1,500,000	Apr-24	Ref to PPA Sec.27,Subsection 4
53	Supply and delivery of Diesel fuel	13400L	G	No	DP	150 000	Apr-24	Ref to PPA Sec.27,Subsection 4
54	Printing of Certificates and labelling of trophies	150	NCS	No	RFQ	50,000	Apr-24	Ref to PPA Sec.27,Subsection 4
55	Supply gas bottles	10	G	No	RFQ	10,000	Apr-24	Ref to PPA Sec.27,Subsection 4

Signature:

56	Supply Gas Stove	10	G	No	RFQ	10,000	Apr-24	Ref to PPA Sec.27,Subsection 4
57	Repair Gen Set	3	NCS	No	RFQ	150 000	Apr-24	Ref to PPA Sec.27,Subsection 4
58	Refill of gas Bottle	120	G	No	RFQ	30 000	Apr-24	Ref to PPA Sec.27,Subsection 4
59	Service fire extinguisher	1000		No	RFQ	600 000	Apr-24	Ref to PPA Sec.27,Subsection 4
60	Hiring of trucks for delivering of goods to schools	6	NCS	No	RFQ	500,000	Apr-24	Ref to PPA Sec.27,Subsection 4
61	Supply and delivery of sewing machine	9	G	No	RFQ	50 000	Apr-24	Ref to PPA Sec.27,Subsection 4
62	Procurement of service for the Transportation, Storage and Handling of Maize Blend bags (12.5Kg) to various Government Schools in the region for 36 months	1	NCS	No	ONB	2,700,000	Apr-24	
63	Supply & Delivery of Promotional Materials	5	G	No	RFQ	50,000	Apr-24	
64	Trade Fair participation fees	1		No	DP	10,000	Oct-24	
Total budget						74,212,000		

Signature:




Name of Public Entity: Directorate of Water Supply and Sanitation Coordination - Kavango East Region								
Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
<b>1</b>	<b>Materials and Supplies</b>							
1.1	Supply and delivery of Stationery, Computer Supplies, National and AU Flags, Cleaning Materials, Protective Clothing and Sports Wear, Mechanical, Electrical, Civil and Camping Materials	Various	G	Yes	RFQ	\$500,000.00	06-01-24	Refer to sec. 27 sub-section (4) c
<b>2</b>	<b>Transport</b>							
2.1	Repair and Maintenance of GRN Vehicles and Tyres	12	W	Yes	RFQ	\$1,000,000.00	04-01-24	Refer to sec. 27 sub-section (4) c
2.2	Supply and delivery of Vehicle Tools, Tyres and Batteries	30	G	Yes	RFQ	\$170,000.00	05-01-24	Refer to sec. 27 sub-section (4) c
2.3	Supply and Delivery of Petrol, Diesel and Oil	6	NCS	Yes	DP	\$20,000.00	05-01-24	Refer to sec. 36 sub-section (2) a
<b>3</b>	<b>Utilities</b>							Refer to sec. 27 sub-section (4) c
3.1	Supply and delivery of Photocopier Machine for Hire	1	NCS	Yes	RFQ	\$50,000.00	02-08-24	Refer to sec. 27 sub-section (4) c
3.2	Supply and delivery of Gas for Rental	2	NCS	Yes	DP	\$10,000.00	02-08-24	Refer to sec. 36 sub-section (2) a

Signature:



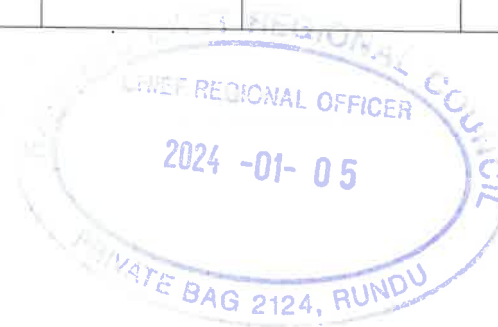

<b>4</b>	<b>Maintenance</b>							
4.1	General maintenance and Minor Repair of Offices, Government Houses and Boundary Walls, Supply, Install, Repair and Service Air conditioners, Operational Equipment and Office Equipment, Servicing of Fire Extinguishers, Maintenance and Repair of a Sewerage line and Toilets, Pumping of Septik Tank	Various	W	Yes	RFQ	\$200,000.00	01-08-24	Refer to sec. 27 sub-section (4) c
4.2	Supply, delivery and install, Geyser, build-in cupboards and stove in government houses	3	W	Yes	RFQ	\$50,000.00	14-04-24	Refer to sec. 27 sub-section (4) c
<b>5</b>	<b>Other Experiences</b>							<b>Refer to sec. 27 sub-section (4) c</b>
5.1	Provision of Catering Services, refreshments for office and year-end function	4	NCS	Yes	RFQ	\$40,000.00	01-05-24	Refer to sec. 27 sub-section (4) c
5.2	Training and Workshop Fees	4	NCS	Yes	RFQ	\$40,000.00	01-05-24	Refer to sec. 27 sub-section (4) c
5.3	Team Building Exercise Fees	1	NCS	Yes	RFQ	\$20,000.00	01-09-24	Refer to sec. 27 sub-section (4) c
<b>6</b>	<b>Office Furniture and Equipment</b>							<b>Refer to sec. 27 sub-section (4) c</b>
6.1	Supply and deliver of Computers, Printers, Office Cupboards, Cabinets, Curtains, Table and Chair Covers, Fridges and Water Dispensers	Various	G	Yes	RFQ	\$50,000.00	14-04-24	Refer to sec. 27 sub-section (4) c
<b>7</b>	<b>Drilling, Installation, and Rehabilitation of boreholes and water points</b>	<b>5</b>	<b>W</b>	<b>Yes</b>	<b>RFQ</b>	<b>\$1,500,000.00</b>	<b>02-08-24</b>	<b>Refer to sec. 27 sub-section (4) c</b>

Signature:




Total budget						\$3,650,000.00		
Name of Public Entity: Directorate of Land Reform - Kavango East Region								
Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default (where applicable)
1.1	Office Stationaries	42	G	Yes	Request for sealed quotations/Execution by Public Entity	50,000.00	May-24 Aug-24	Ref. To PPA Sec. 34 (g)
1.2	IT Equipment	7	G	Yes	RFQ	30,000.00	May-24	Refer to sec. 27 sub-section (4) c
1.3	Cleaning materials	31	G	Yes	RFQ	40,000.00	May-24 Jun-24	Refer to sec. 27 sub-section (4) c
1.4	Customized Protective Clothing	Various	G	Yes	RFQ	70,000.00	May-24 Aug-24	Refer to sec. 27 sub-section (4) c
1.5	Gardening Tools and Equipment's	10	G	Yes	RFQ	30,000.00	May-24 Aug-24	Refer to sec. 27 sub-section (4) c
1.6	Electrical Appliance	4	G	Yes	RFQ	25,000.00	May-24	Refer to sec. 27 sub-section (4) c

Signature:



1.7	Office Equipment	4	G	Yes	RFQ	10,000.00	May-24	Refer to sec. 27 sub-section (4) c
1.8	Camping Equipment	3	G	Yes	RFQ	20,000.00	May-24	Refer to sec. 27 sub-section (4) c
1.9	Refreshments and Catering services	12	NCS	Yes	RFQ	90,000.00	As per request	Refer to sec. 27 sub-section (4) c
1.1	Hiring of venue	12	NCS	Yes	RFQ	1, 000.00	As per request	Refer to sec. 27 sub-section (4) c
1.11	Utensils and cutlery	8	G	Yes	RFQ	20,000.00	May-24	Refer to sec. 27 sub-section (4) c
1.12	Office refreshments	Quarterly	G	Yes	RFQ	15,000.00	May-24 Aug-24	Refer to sec. 27 sub-section (4) c
1.13	Team Building exercise (Accommodation, Catering and Refreshment, and various activities)	25	NCS	Yes	RFQ	150,000.00	Aug-24	Refer to sec. 27 sub-section (4) c
1.14	Training for cleaners (Consultancy)	4	NCS	Yes	RFQ	60,000.00	May-24	Refer to sec. 27 sub-section (4) c
1.15	Fuel Diesel for GentSet	200L	G	Yes	RFQ	5,000.00	Jan-23	Refer to sec. 27 sub-section (4) c
<b>Total budget</b>						<b>410 000.00</b>		

Signature:




**Name of Public Entity: Department of Works and Maintenance**

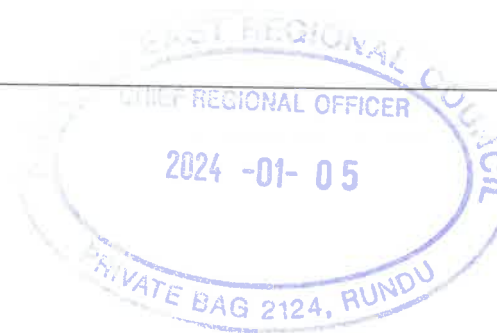
Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Stationery & Office Supplies	80	G	Yes	Request for Seal Quotation	45,000.00	Jun-24	Ref to PPA Sec. 34 (g)
2	Cleaning Materials	100	G	Yes	Request for Seal Quotation	20,000.00	May-24	Ref to PPA Sec. 34 (g)
3	Protective Clothing	190	G	Yes	Execution by Public Entity	60,000.00	Jul-24	Ref to PPA Sec. 34 (g)
4	Electrical Materials	241	G	Yes	Request for Seal Quotation	80,000.00	May 2024	Ref to PPA Sec. 27 (1) sub sec 4 (c)
5	Plumbing Materials	149	G		Request for Seal Quotation	60,000.00	May 2024	Ref to PPA Sec. 27 (1) sub sec 4 (c)
				Yes	Seal Quotation			
6	Building Materials	150	G	Yes	Request for Seal Quotation	50,000.00	May 2024	Ref to PPA Sec. 27 (1) sub sec 4 (c)
7	Mechanical Materials	100	G	Yes	Request for Seal Quotation	70,000.00	May 2024	Ref to PPA Sec. 27 (1) sub sec 4 (c)
8	Transport							
8.1	Servicing of Vehicles	12	NCS	Yes	Request for Seal Quotation	150,000.00	Ongoing	Ref to PPA Sec. 27 (1) sub sec 4 (c)
8.2	Supply and Delivering Car Batteries	6	G	Yes	Request for Seal Quotation	15,000.00	Ongoing	Ref to PPA Sec. 27 (1) sub sec 4 (c)
8.3	Supply and delivering Vehicle Tyres	10	G	Yes	Request for Seal Quotation	30,000.00	Ongoing	Ref to PPA Sec. 27 (1) sub sec 4 (c)

Signature:




9	Pumping of septic tank at Divundu Sub-Office		NCS	Yes	Request for Seal Quotation	80,000.00	Ongoing	Ref to PPA Sec. 27 (1) sub sec 4 (c)
10	Servicing of Fire Extinguisher	1	NCS	Yes	Request for Sealed Quotation	40,000.00	Oct-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
11	Repair Air Conditioners	1	NCS	Yes	Request for Sealed Quotation	80,000.00	Sep-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
12	Training on standard system of measurement (Inspectors), Pastel Training for Admin Staffs	2	NCS	Yes	Request for Sealed Quotation	160,000.00	July 2024	Ref to PPA Sec. 27 (1) sub sec 4 (c)
13	Provision of Security services	2	NCS	Yes	Request for Sealed Quotation	40,000.00	Apr-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
14	Team Building	1	NCS	Yes	Request for Sealed Quotation	40,000.00	Sep-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
15	Procurement of Water Purification (Chlorine) – Divundu Sub-Office	1	NCS	Yes	Request for Sealed Quotation	500.00	Apr-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
<b>Total budget</b>						<b>1,020,500.00</b>		

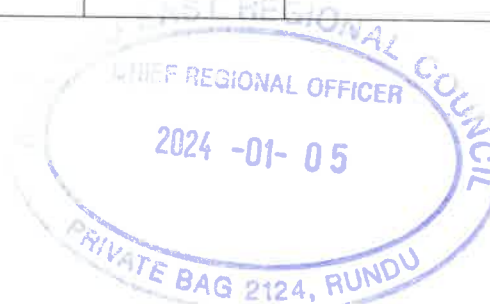
Signature:

**Name of Public Entity: DIVISION: AUDIO VISUAL AND PRINT MEDIA**

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1.	Supply and Delivery of PA Speakers and Monitor Speakers	6	G	YES	RFQ	80 000	Jul-24	Ref to PPA Sec.27 (1) Sub Sec 4 (C)
2.	Supply and Delivery of Office Furniture's	Various	G	Yes	RFQ	150 000		Ref to PPA Sec.27 (1) Sub Sec 4 (C) and
3.	Office Refreshments	6	G	Yes	RFQ	2000	May-24	Ref to PPA Sec.27 (1) Sub Sec 4 (C)
4.	Trade Fair Participation Fees	1	NCS	YES	DP	10 000	Oct-24	Ref to PPA Sec.34 (g)
5.	Supply and Delivery of Still Cameras and Video Cameras	3	G	YES	RFQ	150 000	Jul-24	Ref to PPA Sec.27 (1) Sub Sec 4 (C)
6.	Supply and Delivery of Batteries. Electrical Cables and Plugs	Various	G	YES	RFQ	20 000	Jul-24	Ref to PPA Sec.27 (1) Sub Sec 4 (C)
7.	Supply and Delivery of Live Streaming Equipment	1	G	YES	RFQ	10 000	Jul-24	Ref to PPA Sec.27 (1) Sub Sec 4 (C)
8.	Supply and delivery of Cleaning and Sanitary materials and Gardening Equipment (tools)	various	G	YES	RFQ	30 000	Jul-24	Ref to PPA Sec.27 (1) Sub Sec 4 (C)
9.	Pumping of septic tank	1	W	YES	RFQ	8 000	Quarterly	Ref to PPA Sec.27 (1) Sub Sec 4 (C)
10.	Supply and delivery of Protective Clothing and safety Shoes and Sport wear	Various	G	YES	EPE/RFQ	40 000	Jul-24	Ref to PPA Sec.34 (g)
11.	Supply and Delivery of Vehicle Accessories (heavy duty pump)	1	G	YES	RFQ	3 000	On going	Ref to PPA Sec.27 (1) Sub Sec 4 (C)

Signature:

12.	Supply and Delivery ICT Equipments and Accessories and Projector and Voice Recorders	Various	G	YES	RFQ	350 000	Sep-24	Ref to PPA Sec.27 (1) Sub Sec 4 (C)
13.	Supply and Delivery of Office Stationaries	Various	G	YES	RFQ	20 000	Jul-24	Ref to PPA Sec.27 (1) Sub Sec 4 (C)
14.	Supply and Delivery of Catering Services	1	NCS	YES	RFQ	10 000		Ref to PPA Sec.27 (1) Sub Sec 4 (C)
15.	End of the Year Function (Accommodation, Meals, Refreshment and other Activities)	1	NCS	YES	RFQ	25 000	Dec-24	Ref to PPA Sec.27 (1) Sub Sec 4 (C)
16.	Supply and Delivery of Promotional Materials, Gazebo, Background Stand and Backdrop and Flying banners	Various	G	YES	RFQ	50 000	Aug-24	Ref to PPA Sec.27 (1) Sub Sec 4 (C)
17.	Consultancy Services: Training Fees of staffs	Various	S	Yes	EPE	100 000	On going	Ref to PPA Sec.34 (g)
18.	Upholstery of Office Chairs	Various	G	Yes	EPE/RFQ	50 000	Jul-24	Ref to PPA Sec.34 (g)
19.	Servicing and Fueling of Gen Set	1	G	Yes	DP	30 000	May-24	Ref to PPA Sec.36 (1) (a)

**Name of Public Entity: DIVISION OF GENDER EQUALITY, POVERTY ERADICATION AND SOCIAL WELFARE**

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply and Delivery of Income Generating projects materials	Various	G	Yes	RFQ	58,000.00	Sep-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
2	Catering service for Regional and Constituency Meetings/trainings	25	NCS	Yes	RFQ	305,000.00	May-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)

Signature:







	for stakeholders and staff members/ National events							
3	Hiring of Services and venue for Events	Various	NCS	Yes	RFQ	40,000.00	Jun-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
4	Supply and Delivery of Promotional materials	Various	G	Yes	RFQ	50,000.00	May-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
5	Supply and Delivery of Office equipment	Various	G	Yes	RFQ	100,000.00	May-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
6	Supply and Delivery of Office Stationery	Various	G	Yes	RFQ	60,000.00	May-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
7	Supply and Delivery of Cleaning materials	Various	G	Yes	RFQ	80,000.00	May-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
8	Supply and Delivery of Protective clothing	5	G	Yes	EPE	4,000.00	Jun-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
9	Maintenance/Renovations	Various	W	Yes	RFQ	60,000.00	Jun-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
10	Landscaping (flower park) at Matumbo Ribebe centre	1	W	Yes	RFQ	30,000.00	May-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
11	Supply, Delivery and Servicing of Air conditioner	5	NCS	Yes	RFQ	55,000.00	May-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
12	Supply and Delivery of Teaching and Learning materials for ECD Centre	Various	G	Yes	RFQ	49,000.00	Jun-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
13	Supply and Delivery of Office blinds	5	W	Yes	RFQ	60,000.00	Jun-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
14	Hiring of Conference facility to hold wellness Program	1	NCS	Yes	RFQ	20,000.00	Jul-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
15	De-bushing of Matumbo Ribebe centre	1	W	Yes	RFQ	80,000.00	Aug-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
16	Supply and Delivery of Gardening tools and supplies	Various	G	Yes	IQ	15,000.00	May-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)

Signature:






14	Supply and delivery of goods to the shelter	Various	G	Yes	IQ	10,000.00	May-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
17	Supply and delivery of Computer Accessories	Various	G	Yes	RFQ	30,000.00	May-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
18	Supply and delivery of electrical appliances	15	G	Yes	IQ	5,000.00	May-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
19	Training for IGAs beneficiaries and Awome	1	NCS	Yes	RFQ	25,000.00	Jun-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
20	Supply and delivery of food items, refreshment for victims of GBV, shelter, comemoration of international & national events and unforeseen circumstances	Various	G	Yes	RFQ	60,000.00	Apr-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
21	Maintenance Materials (Plumbing and Electrical)	Various	G	Yes	RFQ	20,000.00	Jul-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
22	Consultancy Services	5	NCS	Yes	RFQ	80,000.00	Jul-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
23	Supply and Delivery of essential items	Various		Yes	RFQ	80,000.00	Aug-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
Total budget						1,376,000.00		
Approved - Accounting Officer (Name): <i>Ludeyela Nangura</i>			Signature: 			Date: <i>05/01/2024</i>		

Signature: