KAVANGO EAST REGIONAL COUNCIL
CHIEF REGIONAL OFFICER
2025 -07- 04
PRIVATE BAG 2124, RUNDU

Republic of Namibia
Annual Procurement Plan

Name of Public Entity: Kavango East Regional Council

Financial Period: April 2025- March 2026

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply and delivery of Office Furniture	Various	G	Yes	RB	150,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
2	Supply and delivery of Office Equipment	Various	G	Yes	RB	250,000.00	Aug-25	Ref to PPA Sec. 34 (g),Ref to PPA Sec. 27 (1) sub sec 4 (c)
3	Supply and delivery of ICT Equipment & Accessories	Various	G	Yes	RB	200,000.00	Aug-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
4	Supply and delivery of Software Licences	8	G	Yes	DP	80,000.00	Sept-25	Ref to PPA Sec. 36 (1) sub sec 2 (a)
5	Supply and delivery of Electrical Appliances	Various	G	Yes	RB	15,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
6	Supply and Delivery of Protective Clothing	50	G	Yes	EPE	100,000.00	Oct-25	Ref to PPA Sec. 34 (g),Ref to PPA Sec. 27 (1) sub sec 4 (c)
7	leasing of printers	37	NCS	Yes	RB	80,000.00	Jul-25	Ref to PPA Sec. 34 (g),Ref to PPA Sec. 27 (1) sub sec 4 (c)
7	Supply and installation of Server	1	G	Yes	DP	100,000.00	Jul-25	Ref to PPA Sec. 36 (1) sub sec 2 (a)
8	Supply and installation of Telecom Equipment	40	G	Yes	DP	100,000.00	On going	Ref to PPA Sec. 34 (g),Ref to PPA Sec. 27 (1) sub sec 4 (c)
9	Supply and delivery of Maintenance materials	Various	G	Yes	RB	1,100,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
10	Supply and delivery of Metal Detector	1	G	Yes	RFQ	2,000,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
11	Hiring of Conference Hall and other facilities	14	NCS	Yes	RFQ	350,000.00	On going	Ref to PPA Sec. 27 (1) sub sec 4 (c)
12	Catering Services for events,trainings and meetings	115	NCS	Yes	RFQ	300,000.00	Ongoing	Ref to PPA Sec. 27 (1) sub sec 4 (c)
13	Procurement of Office Refreshment	20	G	Yes	RB	100,000.00	Quarterly	Ref to PPA Sec. 27 (1) sub sec 4 (c)
14	Printing services	Various	NCS	Yes	RB	750,000.00	Quarterly	Ref to PPA Sec. 27 (1) sub sec 4 (c)
15	Gifts (outgoing staff members & Public office bearers)	Various	G	Yes	RB	7,000.00	As per request	Ref to PPA Sec. 27 (1) sub sec 4 (c)
14	Supply and Delivery of Office Stationeries	Varoius	G	Yes	RB	10,000.00	Jul-25	Ref to PPA Sec. 34 (g),Ref to PPA Sec. 27 (1) sub sec 4 (c)
15	Supply and Delivery of payslips	800	G	Yes	DP	35,000.00	Jul-25	Ref to PPA Sec. 36 (1) sub sec 2 (a)
16	Supply and Delivery of Office Cleaning Materials	Various	G	Yes	RB	30,000.00	Jul-25	None
17	Supply and Delivery of Garden Equipment	Various	G	Yes	RB	3,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
18	Supply and Delivery of Vehicle Accessories	Various	G	Yes	RB	20,000.00	Aug-24	Ref to PPA Sec. 27 (1) sub sec 4 (c)
19	Maintenance and Repair of Vehicles	36	NCS	Yes	DP	100,000.00	Quarterly	Ref to PPA Sec. 27 (1) sub sec 4 (c)
20	Supply and Delivery of Vehicles	8	G	Yes	ONB	200,000.00	Jul-25	None
	Supply and Delivery of tyres	50	NCS		RB	100,000.00	As per request	Ref to PPA Sec. 27 (1) sub sec 4 (c)
21	Servicing of Vehicles	36	NCS	Yes	DP	100,000.00	Quarterly	Ref to PPA Sec. 27 (1) sub sec 4 (c)
22	Construction of sanitation facilities	75	W	Yes	RFQ	80,000.00	Apr-25	None
23	Consultancy Services	5	CS	Yes	RFQ	8,000.00	Ongoing	Ref to PPA Sec. 35 (1) sub sec 4 (a)

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24	Qualifying Training	10	NCS	Yes	DP	250,000.00	Ongoing	Ref to PPA Sec. 35 (1) sub sec 4 (a)
25	Non-qualifying Training	20	NCS	Yes	DP	1,500,000.00	Ongoing	Ref to PPA Sec. 27 (1) sub sec 4 (c)
	Hiring of tents, Decoration and Gifts	Various	NCS	Yes	RB	200,000.00	ongoing	Ref to PPA Sec. 27 (1) sub sec 4 (c)
26	Advertisement	Various	NCS	Yes	DP	60,000.00	On going	Ref to PPA Sec. 27 (1) sub sec 4 (c)
27	Supply and Delivery of Promotional Materials	Various	G	Yes	RFQ	1,500,000.00	May-25	NA
28	Supply and Delivery of Mobile Toilets	10	G	Yes	RFQ	300,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
29	Supply and Delivery of Rural Services Micro-finance Project Materials	Various	G	Yes	RB	300,000.00	Quartely	Ref to PPA Sec. 27 (1) sub sec 4 (c)
30	Supply and Delivery of Planning and Development Income Generating Project	Various	G	Yes	RB	600,000.00	01-Jan	Ref to PPA Sec. 27 (1) sub sec 4 (c)
31	Maintenance of Roads in Ndiyona Proper	1	W	Yes	RFQ	1,200,000.00	01-Jun	Ref to PPA Sec.27,Subsection 4
32	Construction of Low Cost Housing	10	W	Yes	RFQ	770,000.00	01-Jun	Ref to PPA Sec.27,Subsection 4
33	Minor Renovation of Office buildings	12	W	Yes	RFQ	400,000.00	01-Jul	Ref to PPA Sec.27,Subsection 4
34	Supply and installation of Generator set	1	G	Yes	ONB	500,000.00	Jul-25	NA
35	Drilling of Boreholes	2	W	Yes	ONB	400,000.00	Aug-25	NA
	Installation of Water Tank	2	W	Yes	RFQ	100,000.00	Jul-25	Ref to PPA Sec. 36 (1) sub sec 2 (a)
36	Fencing and rehabilitation of Dumping Site Phase 2 (Ndiyona Settlement)	1	W	Yes	RFQ	700,000.00	Aug-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
37	Pumping of Sewer at Constituency offices	3	NCS	Yes	RFQ	600,000.00	Quarterly	Ref to PPA Sec. 27 (1) sub sec 4 (c)
38	Surveying of Ndiyona Extension 1 in Ndiyona Settlement	1	NCS	Yes	RB	1,000,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
39	Construction of services in Ndiyona, Design works for Ext 1	1	NCS	Yes	RFQ	1,500,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
	Air tickets	10	NCS	Yes	DP	300,000.00	As per request	Ref to PPA Sec. 36 (1) sub sec 2 (a)
40	Supply and Delivery of Constuencies Project Materials,Services and Construction and Goods	Various	G	Yes	RB	3,000,000.00	As per request	Ref to PPA Sec. 27 (1) sub sec 4 (c)
41	Supply, Delivery and installation of Airconditioners	10	NCS	Yes	RFQ	150,000.00	15-Nov	Ref to PPA Sec. 36 (1) sub sec 2 (a)
	Servicing of Fire Extinguishers & Hyndrant	37	NCS	Yes	RB	250,000.00	01-Jun	Ref to PPA Sec. 36 (1) sub sec 2 (a)
42	Servicing of Airconditioners	75	NCS	Yes	RB	200,000.00	01-Jun	Ref to PPA Sec. 27 (1) sub sec 4 (c)
43	Supply and Delivery of official portraits	7	G	Yes	DP	80,000.00	01-Jun	Ref to PPA Sec. 27 (1) sub sec 4 (c)
44	Procurement of Name Tags	20	G	Yes	IQ	15,000.00	01-Oct	Ref to PPA Sec. 27 (1) sub sec 4 (c)
45	Supply and Delivery of Diaries	100	G	Yes	RFQ	100,000.00	01-Oct	Ref to PPA Sec. 27 (1) sub sec 4 (c)
46	Revamping of KERC Sign Board	1	W	Yes	RB	80,000.00	01-Oct	Ref to PPA Sec. 27 (1) sub sec 4 (c)
48	Surveying and Geotechnical Services For RC Plots in Rundu	1	NCS	Yes	RB	100,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
49	Registration of Ndiyona Farm Lands	1	NCS	Yes	DP	100,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
50	Town Planning of Ndiyona Extension 1	2	CS	Yes	RP	1,100,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
51	Rehabilitation of Sewer ponds and sewer pumps	1	W	Yes	RFQ	2,000,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
52	Servicing of Streetlights in Ndiyona	Various	W	Yes	RB	350,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
53	Construction of a Guardhouse at Dumpsite	1	W	Yes	RFQ	300,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
54	Supply and delivery of food items for KERC Events	Various	G	Yes	RB	100,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
55	Supply and delivery of Tents for Regional Warehouse	25	G	Yes	RB	750,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
56	Supply and Delivery of Pallet jack for Regional Warehouse	1	G	Yes	IQ	7,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
57	Supply and delivery of Sewing machine for Regional Warehouse	2	G	Yes	IQ	10,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
58	Supply and delivery of Trampoline Canvas Nets for Regional Warehouse	10	G	Yes	RB	35,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
59	Supply and delivery of Weighing Scale for Regional Warehouse	1	G	Yes	RB	30,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
60	Supply and delivery of Pallets for Regional Warehouse	100	G	Yes	I.Q	3,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
61	Supply and delivery of National Symbolic materials	50	G	Yes	EPE	20,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
62	Supply and Delivery of Wellness Equipment (Sports gear and equipment)	Various	G	Yes	RB	100,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
63	Team Building Exercise (Accommodation, Meals, Conference room and	Various	NCS	Yes	DP	400,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
64	Supply and Delivery of Schmidt Hammer	1	G	Yes	DP	100,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
65	Supply and Delivery of Dynamic Cone Penetrator	1	G	Yes	RB	100,000.00	Jul-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
	Replacement of Main DB and Re-wiring the Auditorium	1	W	Yes	RB	350,000.00	Aug-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
66	Installation of Metal cage for Eletrical Distribution Box for GRN Hall	1	W	Yes	I.Q	8,000.00	Aug-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
Total budget						28,386,000.00		

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Name of Public Entity: Directorate of Education,Arts and Culture

Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	CONSTRUCTION	Various	W	Yes	ONB	25,000,000.00	Jul-25	NA
2	RENOVATIONS	35	W	No	ONB	15,000,000.00	Jun-25	NA
3	SUPPLY AND DELIVERY OF SCHOOL, OFFICES AND LIBRARY AND TRC FURNITURE	Various	G	Yes	ONB	6,000,000.00	Jun-25	NA
4	Repair of furniture	various	NCS	Yes	RFQ	2,000,000.00	Jul-25	Ref to PPA Sec. 27, Subsection 4
5	Supply & Delivery of water tanks 5000/10000 Litres	15	G	NO	RFQ	70,000.00	Aug-25	Ref to PPA Sec.27, Subsection 4
DP	Supply and delivery of textbooks	12000	G	No	DP	3,000,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
7	Supply and delivery of Examination material and Equipment	800	G	No	DP	3,200,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
8	Supply and delivery of School tents	30	G	No	RFQ	2,500,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
9	Supply and delivery of Examination materials for Technical Subjects	1200	G	No	RFQ	100,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
10	Supply and delivery of ICT Equipment and related accessories	290	G	No	RFQ	500,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
12	Installation of PrePaid Electric Meter Boxes	60	W	No	DP	360,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
14	Pumping and unblocking of Septic Tanks	2	NCS	No	ONB	9,600,000.00	Aug-25	NA
15	Rental of Examination halls	6	NCS	No	DP	600,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
17	Supply and delivery of Hostel Furniture and Equipment	5000	**G**	No	ONB	10,000,000.00	**Jul-25**	**NA**
18	Fumigation	3	NCS	No	RFQ	400,000.00	Jul-25	Ref to PPA Sec.27,Subsection 4
19	Supply and delivery of Office and school Furniture and Operational Equipment	Various	G	No	RFQ	2,000,000.00	Jul-25	Ref to PPA Sec.27,Subsection 4
20	Supply and delivery of garden equipment and tools	Variuos	G	No	RFQ	100,000.00	Jul-25	Ref to PPA Sec.27,Subsection 4
21	Supply and delivery of magnifying glasses	15	G	No	RFQ	30,000.00	Jul-25	Ref to PPA Sec.27,Subsection 4
22	Supply and delivery of Learner and teachers Library reference books	30	G	No	DP	50,000.00	Jul-25	Ref to PPA Sec.27,Subsection 4
23	Supply,delivery and installation of air conditioners	50	NCS	No	RFQ	750,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
24	Supply and delivery of water dispensers	20	G	No	EPE	60,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
25	Provision of Accommodation,Meals and Conference Facilities.	77	NCS	Yes	RFQ	1,500,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
26	Provision of Refreshment and Catering Services	Various	NCS	Yes	ONB	2,500,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
27	Advertisement of Vacancies and Bids	4	NCS	No	EPE	30,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
29	Supply and delivery of Stationeries,Tonners,Cartridges and Photocopy Supplies.	Various	G	No	ONB	6,000,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
30	Supply and delivery of Cleaning Materials and Chemicals	Various	G	No	ONB	2,400,000.00	Jul-25	Ref to PPA Sec.27,Subsection 4
31	Supply and Delivery of Protective Clothing	Various	G	No	EPE	600,000.00	Jul-25	Ref to PPA Sec.27,Subsection 4
	Supply and Delivery of T shirts and Tracksuits	Various	G	No	RFQ	400,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
32	Provision of Name tags	10	G	No	IQ	2,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
33	Hiring of vehicles	8	NCS	No	RFQ	700,000.00	Jul-25	Ref to PPA Sec.27,Subsection 4
32	Supply & Delivery of vehicles	15	NCS	No	RFQ	7,000,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
34	Repair and Servicing of vehicles	30	NCS	No	RFQ	200,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
36	Rental of Photocopiers and printers	48	NCS	No	OAB	2,500,000.00	Ju-25	NA
37	Maintenance Services and minor repair works	various	W	No	RFQ	100,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
39	Procurement of Consultancy and Tuition support Fees	10	NCS	No	DP	300,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
40	Air tickets	10	NCS	No	DP	200,000.00	Jul-25	Ref to PPA Sec.27,Subsection 4
41	Replacement of Tyres,Batteries and Accessories	Various	G	No	RB	300,000.00	Jul-25	Ref to PPA Sec.27,Subsection 4
42	Supply and Delivery of Electrical Materials	Various	G	No	RB	500,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
43	Supply and Delivery of Mechanical Materials	Various	G	No	RB	1,500,000.00	Jul-25	Ref to PPA Sec.27,Subsection 4
44	Supply and Delivery of Plumbing Materials	Various	G	No	**RB**	500,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
45	Supply and Delivery of Building Materials	Various	G	No	RB	2,000,000.00	Jul-25	Ref to PPA Sec.27,Subsection 4
	Supply & Installation of sign boards at educational facilities	14	W	No	RB/DP	100,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
46	Repair of Strong Rooms	4	W	No	RFQ	150,000.00	Jul-25	Ref to PPA Sec.27,Subsection 4
47	Procurement of Safes for schools Hostel	10	W	No	RFQ	100,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4

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48	Freezer rooms	Various	NCS	No	RB	2,000,000.00	Jul-25	Ref to PPA Sec.27,Subsection 4
52	Supply and delivery of kitchen equipment	18	G	No	RB	5,000,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
53	Supply and delivery of Diesel fuel	13400L	G	No	DP	150,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
54	Supply, delivery and printing of certificates	Various	NCS	No	RB	50,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
	Supply, delivery and branding of trophies	Various	NCS	No	RB	100,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
55	Supply gass bottles	10	G	No	RFQ	10,000.00	Jul-25	Ref to PPA Sec.27,Subsection 4
56	Supply Gass Stove	10	G	No	RFQ	10,000.00	Jul-25	Ref to PPA Sec.27,Subsection 4
57	Repair and Servicing of Gen Set	3	NCS	No	RFQ	150,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
58	Refill of gas Bottle	120	NCS	No	RFQ	30,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
	Supply & Delivery of fire extinguishers	250	G	NO	RB	1,000,000.00	Jul-25	Ref to PPA Sec.27,Subsection 4
59	Service fire exstinguisher	1000	NCS	No	RB	600,000.00	Jul-25	Ref to PPA Sec.27,Subsection 4
61	Supply and delivery of sewing machine	9	G	No	RFQ	100,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
62	Procurement of service for the Transportation, Storage and Handling of Maize Blend bags (12.5Kg) to various Government Schools in the region for 36 months	1	NCS	No	ONB	5,000,000.00	Jul-25	NA
	Suuply & Delivery of musical instruments	various	G	No	RB	100,000.00	Jul-25	Ref to PPA Sec.27,Subsection 4
63	Supply & Delivery of Promotional Materials	5	G	No	RFQ	50,000.00	Jul-25	Ref to PPA Sec.27,Subsection 4
64	Trade Fair participation fees	1		No	DP	10,000.00	Aug-25	Ref to PPA Sec.27,Subsection 4
Total budget						125,262,000		

Name of Public Entity: Directorate of Water Supply and Sanitation Coordination - Kavango East Region

Procurement No. (e.g. 1,2,3...)	Description of Procurement (Include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1.1	Supply and Delivery Mechanical Materials	Various	G	Yes	RB	360,000.00	01/07/2025	Refer to sec. 27 sub-section (4) c
	Supply and Delivery of solars & Electrical Supplies	Various	G	Yes	RB	17,000,000.00	01/06/2025	Refer to sec. 27 sub-section (4) c
	Supply and Delivery of Materials for Civil	Various	G	Yes	RB	18,000,000.00	01/06/2025	Refer to sec. 27 sub-section (4) c
	Supply and Delivery of Materials for Sanitation Project	Various	G	Yes	RB	22,000,000.00	01/06/2025	Refer to sec. 27 sub-section (4) c
2.1	Repair and Maintenance of Vehicles	12	NCS	Yes	RFQ	505,000.00	As per request	Refer to sec. 27 sub-section (4) c
2.2	Supply and delivery of Vehicle Tools, Tyres and Batteries	30	G	Yes	RFQ	480,000.00	01/06/2025	Refer to sec. 27 sub-section (4) c
	Supply & Delivery of Office Stationery	Various	G	Yes	RB	100,000.00	01/06/2025	Refer to sec. 27 sub-section (4) c
	Supply & Delivery of Cleaning Materials	Various	G	Yes	RB	50,000.00	01/06/2025	Refer to sec. 27 sub-section (4) c
	Supply & Delivery of Office Supplies	Various	G	Yes	RB	10,000.00	01/06/2025	Refer to sec. 27 sub-section (4) c
	Supply & Delivery of Sport Gears	Various	G	Yes	RB	80,000.00	01/08/2025	Refer to sec. 27 sub-section (4) c
	Supply & Delivery of Potective Clothing	Various	G	Yes	EPE	20,000.00	01/08/2025	Refer to sec. 27 sub-section (4) c
	Servicing of Vehicles	14	NCS	Yes	RB	60,000.00	01/06/2025	Refer to sec. 27 sub-section (4) c
2.3	Supply and Delivery of Petrol, Diesel and Oil	6	NCS	Yes	DP	35,000.00	01/06/2025	Refer to sec. 36 sub-section (2) a
3.1	Supply and delivery of Photocopier Machine for Hire	1	NCS	Yes	RFQ	50,000.00	01/10/2025	Refer to sec. 27 sub-section (4) c
3.2	Supply and delivery of Gas for Rental	2	NCS	Yes	DP	10,000.00	01/06/2025	Refer to sec. 36 sub-section (2) a
4.1	Renovation & Maintenance of Offices and Government Houses	5	W	Yes	RFQ	370,000.00	01/07/2025	Refer to sec. 27 sub-section (4) c
5.1	Provision of Catering Services, Food items for events & Functions	4	NCS	Yes	RFQ	40,000.00	As per request	Refer to sec. 27 sub-section (4) c
5.2	Training and Workshop Fees	4	NCS	Yes	RFQ	60,000.00	As per request	Refer to sec. 27 sub-section (4) c
6	Supply and Delivery of Office Furniture	Various	G	Yes	RB	30,000.00	01/08/2025	Refer to sec. 27 sub-section (4) c
6.1	Supply and delivery of Office Equipment	Various	G	Yes	RFQ	50,000.00	01/08/2025	Refer to sec. 27 sub-section (4) c
7	Drilling, Installation, and Rehabilitation of boreholes and water points	5	W	Yes	RFQ	15,000,000.00	01/08/2025	Refer to sec. 27 sub-section (4) c

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Total budget $74,310,000.00

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Name of Public Entity: Directorate of Land Reform - Kavango East Region

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1.1	Office Stationaries	42	G	Yes	Request for sealed quotations/Execution by Public	50,000.00	Aug-25	Ref. To PPA Sec. 34 (g)
1.2	IT Equipment	7	G		Request for sealed quotations	30,000.00	Aug-25	Ref. To PPA Sec. 34 (g)
1.3	Cleaning materials	31	G	Yes	Request for sealed quotations/Execution by Public Entity	40,000.00	Sept-25	Ref. To PPA Sec. 34 (g)
1.4	Customized Protective Clothing	Various	G		Request for sealed quotations	70,000.00	Sept-25	Ref. To PPA Sec. 34 (g)
1.5	Gardening Tools and Equipment's	10	G	Yes	Request for sealed quotations/ Execution by Public Entity Request for sealed	30,000.00	Sept-25 Sept-25	Ref. To PPA Sec. 34 (g)
1.6	Electrical Appliance	4	G	Yes	Request for sealed quotations	25,000.00	Sept-25	Ref. To PPA Sec. 34 (g)
1.7	Office Equipment	4	G	Yes	Request for sealed quotations	10,000.00	Sept-25	Ref. To PPA Sec. 34 (g)
1.8	Camping Equipment	3	G	Yes	Request for sealed quotations	20,000.00	Sept-25	Ref. To PPA Sec. 34 (g)
1.9	Refreshments and Catering services	12	NCS	Yes	Request for sealed quotations	90,000.00	As per request	Ref. To PPA Sec. 34 (g)
1.1	Hiring of venue	12	NCS	Yes	Request for sealed quotations	1,000.00	As per request	Ref. To PPA Sec. 34 (g)
1.11	Utensils and cutlery	8	G	Yes	Request for sealed quotations	20,000.00	Sept-25	Ref. To PPA Sec. 34 (g)
1.12	Office refreshments	Quarterly	G	Yes	Request for sealed quotations	15,000.00	Sept-25 Sept-25	Ref. To PPA Sec. 34 (g)
1.13	Team Building exercise (Accommodation, Catering and Refreshment, and various activities)	25	NCS	Yes	Request for sealed quotations	150,000.00	Sept-25	Ref. To PPA Sec. 34 (g)
1.14	Training for cleaners (Consultancy)	4	NCS	Yes	Request for sealed quotations	60,000.00	Sept-25	Ref. To PPA Sec. 34 (g)
1.15	Fuel Diesel for GentSet	200L	G	Yes	RFQ	5,000.00	Sept-25	Ref. To PPA Sec. 34 (g)
Total budget						616,000.00		

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Name of Public Entity: Department of Works and Maintenance

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Stationery & Office Supplies	80	G	Yes	Request for Seal Quotation	45,000.00	Sept-25	Ref to PPA Sec. 34 (g)
2	Cleaning Materials	100	G	Yes	Request for Seal Quotation	20,000.00	Sept-25	Ref to PPA Sec. 34 (g)
3	Protective Clothing	190	G	Yes	Execution by Public Entity	60,000.00	Aug-25	Ref to PPA Sec. 34 (g)
4	Electrical Materials	241	G	Yes	Request for Sealed Quotation	80,000.00	Aug-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
5	Plumbing Materials	149	G	Yes	Request for Seal Quotation	60,000.00	Aug-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
6	Building Materials	150	G	Yes	Request for Sealed quotation	50,000.00	Aug-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
7	Mechanical Materials	100	G	Yes	Request for Seal Quotation	70,000.00	Sept-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
8	Transport			Yes				
8.1	Servicing of Vehicles	12	NCS	Yes	Request for Seal Quotation	150,000.00	Ongoing	Ref to PPA Sec. 27 (1) sub sec 4 (c)
8.2	Supply and Delivering Car Batteries	6	G	Yes	Request for Seal Quotation	15,000.00	Ongoing	Ref to PPA Sec. 27 (1) sub sec 4 (c)
8.3	Supply and delivering Vehicle Tyres	10	G	Yes	Request for Seal Quotation	30,000.00	Ongoing	Ref to PPA Sec. 27 (1) sub sec 4 (c)
9	Pumping of septic tank at Divundu Sub-Office		NCS	Yes	Request for Seal Quotation	80,000.00	Ongoing	Ref to PPA Sec. 27 (1) sub sec 4 (c)
10	Servicing of Fire Extinguisher	1	NCS	Yes	Request for Sealed Quotation	40000	Oct-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
11	Repair Air Conditioners	1	NCS	Yes	Request for Sealed Quotation	80000	Sept-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
12	Training on standard system of measurement (Inspectors), Pastel Training for Admin Staffs	2	NCS	Yes	Request for Sealed Quotation	160,000.00	Aug-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
13	Provision of Security services	2	NCS	Yes	Request for Sealed Quotation	40,000.00	Aug-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)

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14	**Team Building**	1	NCS	Yes	Request for Sealed Quotation	40,000.00	Sept-25	Ref to PPA Sec. 27 (1) sub sec 4 (c)
15	**Procurement of Water Purification (Chlorine) – Divundu Sub-Office**	1	NCS	Yes	Request for Sealed Quotation	500.00	Aug-15	Ref to PPA Sec. 27 (1) sub sec 4 (c)
Total budget						**1,020,500.00**		

Name of Public Entity: DIVISION: AUDIO VISUAL AND PRINT MEDIA

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply and Delivery of Diesel	200l	G	Yes	RB	10,000	Aug-25	Ref to PPA Sec.31, Sub (a)
2	Servicing of Genset Machine	1	W	Yes	RFQ	20,000	Aug-25	Refer to PPA Sec.32, Sub (c)
3	Supply and Delivery of Promotional Materials	Various	G	Yes	RFQ	25,000	Jul-25	Ref to PPA Sec.32
4	Supply and Delivery of Sports Wear	Various	G	Yes	RFQ	20,000	May-25	Ref to PPA Sec.32
5	Supply of Catering Services	Various	NCS	YES	RFQ	100,000	Oct-25	Ref to PPA Sec.31
6	Supply and Delivery of Stationaries	various	G	YES	RFQ	20,000	Jul-25	Ref to PPA Sec.32
7	Supply and Delivery of Trade Fair Gala Dinner and Stand	8	NCS	YES	EPE	20,000	Aug-25	Ref to PPA Sec.34
8	Supply and Delivery of Hard drives for Macs	3	G	YES	RFQ	100,000	Sept-25	Ref to PPA Sec.32
9	Supply and delivery of Cartridges for colour Printers	6	G	YES	RB	50,000	Jul-25	Ref to PPA Sec.31
10	Pumping of Septic Tank	1	W	YES	RFQ	8,000	Quarterly	Ref to PPA Sec.32
11	Consultancy Service (Staff's Training)	8	NCS	YES	RB	50,000	Ongoing	Ref to PPA Sec.31
12	Supply and Delivery of Projectors	1	G	YES	RFQ	40,000	Sept-25	Ref to PPA Sec.32
13	Supply, Delivery and Installation of Air-Conditioners and Accessories	4	G	YES	RFQ	200,000	Jul-25	Ref to PPA Sec.32
14	Supply and Delivery of Upholstery Materials	Various	G	YES	RFQ	50,000.00	Sept-25	Ref to PPA Sec.32
15	Supply and Delivery Monitors for Mini Mac	2	G	YES	RFQ	50,000.00	Jul-25	Ref to PPA Sec.32
16	Supply and Delivery Sony Camera Bags	3	G	YES	RFQ	50,000.00	Sept-25	Ref to PPA Sec.32
17	Supply and Delivery of Camera Flash Accessories	2	G	YES	RFQ	5,000.00	Sept-25	Ref to PPA Sec.32
18	Supply, Delivery and Installation of Water Tank and Tank Stand	1	W	Yes	RFQ	50,000.00	Jul-25	Ref to PPA Sec.32
19	Upholstery Service of Chairs	Various	NCS	Yes	EPE	30,000.00	Sept-25	Ref to PPA Sec.34
20	Supply and Delivery of Protective Clothing and Safety Shoes	Various	G	Yes	RFQ	20,000.00	Sept-25	Ref to PPA Sec.32
21	Supply and Delivery of Office Furnitures	Various	G	Yes	RFQ	30,000.00	Aug-25	Ref to PPA Sec.32
22	Supply and Delivery of Office Refreshments	Various	G	Yes	RB	2,000.00	Apr-25	Ref to PPA Sec.31
23	Supply and Delivery of Portable Radio	1	G	Yes	RFQ	10,000.00	Aug-25	Ref to PPA Sec.32
24	Supply and Delivery of Purchase Order Printer	1	G	Yes	RFQ	20,000.00	Aug-25	Ref to PPA Sec.32
25	Supply and Delivery of Studio Equipments and Accessories	Various	G	Yes	RB	150,000.00	Jul-25	Ref to PPA Sec.31
Total budget						**1,130,000.00**		

Approved - Accounting Officer (Name):	**Signature:**	**Date:** 04/07/2025

KAVANGO EAST REGIONAL COUNCIL
CHIEF REGIONAL OFFICER
2025 -07- 04
PRIVATE BAG 2124, RUNDU