



**TO ALL BIDDERS**

**ADDENDUM TO THE BID DOCUMENT**

**Amendment date: 07 May 2026**

**BID DOCUMENT NUMBER: CS/RP/KERC-01/2025-2026**

**Procurement Description: PROVISION OF CONSULTANCY SERVICES FOR CIVIL, ELECTRICAL AND MECHANICAL WORKS IN KAVANGO EAST REGION**

Except as described below, the original bidding document remains unchanged. The bidding documents are modified and /or clarified, as follows:

Section & Page number change/modification/additions	Item	Change/Modification
	Current Description	New Description/Additions
Cover Page	Closing date 13 May 2026 @ 12h00	None
Page 4	ITB 4(k) Local office must have designated engineers (One professional engineer for each discipline)	ITB 4(k) Local office must have designated engineers (One professional engineer for each discipline – proof of registration must be attached)
Page 4	ITB 4(l) Proof of registration as a Professional Engineer must be attached	ITB 4(l) At least one of the company owner(s) / shareholder(s) must be an engineer(s) (Identity Document and qualifications must be attached)
Page 4	ITB 4(n) List of personnel to be assigned to this project must be provided	ITB 4(n) The bidding entity must be registered with the Association of Consulting Engineers (ACEN)
Page 4	ITB 4(o) Proof of at least four (4) permanent employees who are Namibian Citizens, whereby at least two (2) should be assigned to the project on a Technical level (Attach proof of Social Security	ITB 4(o) Proof of at least four (4) permanent employees who are Namibian Citizens, whereby at least two (2) must be professional engineers eligible to be assigned to the project on a Technical level

	registration for the permanent employees to be assigned).	(Attach proof of Social Security registration for the permanent employees to be assigned).
	No existing provision	Consultant must submit a detailed methodology and work plan demonstrating how assignment will be executed and understanding of the project area.
Page 5	<b>Experience</b> Consulting Engineering Tasks Successfully Completed for the past five (5) years (attach proof): 2 to 4 tasks- 20 marks	<b>Experience</b> Consulting Engineering Tasks Successfully Completed for the past five (5) years (attach proof): 3 to 4 tasks- 20 marks.
Page 5	<b>Qualification</b> Registration with ECN (Civil, Electrical/Mechanical)-20 marks.	<b>Qualification</b> Registration with ECN Civil, Electrical & Mechanical (Only CVs with qualifications and consent letters will be considered)- 30 marks.
Page 5	Total Qualification marks-30 marks.	Total Qualification marks-40 marks.
Page 5	<b>Proximity</b> Consultant's office within a 700 km radius from Kavango East Regional Council with designated Professional Engineers from each discipline (Civil, Electrical and Mechanical)- 25 marks.	<b>Proximity</b> Removed in its entirety
Page 5	Total marks under National Preference Sec. 71 of Act- 10 marks.	Total marks under National Preference Sec. 71 of Act- 25 marks.
Page 5	<b>National preference</b> Namibian Shareholding Sec. 71 (3) -3 marks.  Team Leader is a Namibian citizen -4 marks.  50-60% of employees to render the service are Namibian citizens -1 mark.  Above 60% employees to render the service are Namibian citizens -3 marks.	<b>National preference</b> Namibian Shareholding Sec. 71 (3) -10 marks.  Team Leader is a Namibian citizen -3 marks.  50-60% of employees to render the service are Namibian citizens -8 marks.  Above 60% employees to render the service are Namibian citizens -4 marks.
Page 9	ITB 2.3 Office Distance to Kavango East Region.	ITB 2.3 Removed in its entirety

	<p>Preference will be given to Consultants with an office located in a maximum distance of 700km radius to Kavango East, have employed Namibians on a permanent basis, as well as with an extensive past experience in consulting engineering activities. The office in the shortest distance to Kavango East Region must at least have one designated registered Professional Engineer in each Discipline (Civil and Electrical/Mechanical Engineering).</p>	
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**PLEASE NOTE**

1. These amendments should be considered as part of the document for the above-mentioned project as though it has been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original bid documents, this Amendments shall govern and take precedence. Bidders must sign the amendment and submit with their bids.
2. It will be construed that each bidder's proposal is submitted with full knowledge of all modifications.

**BIDDERS SHOULD ACKNOWLEDGE THIS AMENDMENT BY SIGNING BELOW AND ATTACHING THE SIGNED AMENDMENT TO THE BID FORM:**

Company Name	
Contact Person	
Signature	
Date	

  
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**Mr. Jona Kangumbe**  
**Head: Procurement Management Unit**



07/05/2026  
 \_\_\_\_\_  
**Date**